



## Landscape & Grounds Committee (LGC) Interest Form

**Introduction:** Skyestone is a self-governing homeowners association with an owner elected Board of Directors. There are 519 homes in Skyestone with nearly 800 residents and significant amenities and assets. Currently our organization management structure consists of a five-member Board, and six committees (Finance, Landscape & Grounds, Architectural Review, Communications, Facilities & Capital Improvements, and Events). The operation and administration of the Skyestone Community Association is supported by our management company, Advance HOA Management, with an on-site Community Manager and Lifestyle Director. The management company and on-site staff work under the direction and approval of the Board.

**Landscape & Grounds Committee Primary Focus:** The Committee's key purpose is to develop design guidelines, review plans and make recommendations for landscaping, maintaining and improving the common areas of the community, including around the Lodge. This also involves water conservation and snow removal management. The Committee works closely with the community manager and contractors to ensure a high quality of services within its financial means.

**Application submittal:** Email your completed form to the Community Manager at [communitymanagement@skyestone.org](mailto:communitymanagement@skyestone.org). The Board takes applications until all positions are filled. Applications for committee positions are forwarded to the Board for review and appointment. The committee chair may contact you to gather additional information.

### CONTACT INFORMATION

Name:

Telephone:

Address:

Email:

### PARTICIPATION PREFERENCE

I would prefer to participate in the following ways:

☐ In person meeting only

☐ Other, please indicate: \_\_\_\_\_

☐ Zoom meeting only

☐ Any of the above

☐ Conference calls

Comment: \_\_\_\_\_

### AVAILABILITY

☐ I'm available anytime of the year.

☐ Generally, I'm away for a period of time (more than 2 weeks), but I can connect for committee business.

☐ I'm away for a period of time (more than 2 weeks) and I cannot connect for committee business.

☐ Other: \_\_\_\_\_

### TECHNOLOGY

What technology do you have available to participate in Skyestone committee business/activities?

☐ Workstation or laptop

☐ Microsoft Office package

☐ iPad or other tablet

☐ Microsoft Office-type package

☐ Smart phone

## SKILLS/KNOWLEDGE/EXPERIENCE

Please indicate which of the following skills/knowledge/ or experiences you have that relate to the work of the Landscape & Grounds Committee: *(List all that apply.)*

- ☐ Problem solving skills
- ☐ Communication skills
- ☐ Customer relation skills
- ☐ Financial management skills
- ☐ Technical skills [Use of websites, spreadsheets, & other electronic documents]
- ☐ Skill/experience in various aspects of landscape design & management
- ☐ Skill/experience in the development of RFP's [Request for Proposals]
- ☐ Skill/experience in the development/management of contracts
- ☐ Skill/experience in working with contractors
- ☐ Skill/experience in working with various organizational levels [i.e. Board of Directors, Committee Chairs, state/local municipal representatives]

Please indicate other skills/knowledge/experience that will be useful in your work on the Landscape & Grounds Committee?

## INTEREST STATEMENT

Please share why you're interested in being on the Landscape & Grounds Committee.

A Landscape & Grounds Committee member will reach out to you to see if you have questions or require additional information.

*Thank you for expressing your interest in serving on the Landscape & Grounds Committee!*